

## **WimX Tennis & Learning's COVID-19 Policy and Procedure**

This document supersedes any contradictory information laid out in our respective main Policies & Procedures.

Any changes in government guidance may have an impact on its content. WimX have the right to alter these without notice.

**This document was created on 10 August 2020. Reviewed in November 2021**

### **Introduction**

WimX Covid-19 Policy & Procedure is designed to ensure the running of WimX Tennis' sessions, camps, training and WimX Learning's training and classroom activities are as safe and as organised as possible in the exceptional circumstances of the coronavirus pandemic.

WimX cannot eliminate the risk of catching Covid-19 at our venues but we have set out the steps taken to reduce the risk as far as is practicable.

### **Risk Assessment**

A COVID-19 risk assessment has been conducted to ensure correct procedures are in place. An assessment must be conducted and recorded regularly

### **Before Attending**

Participants, coaches, tutors and all visitors are required to undergo a pre-attendance self-assessment for any COVID-19 symptoms using the information on the NHS website before attending WimX. They must **not** attend if they:

- have Covid-19 symptoms or are self-isolating due to Covid-19 symptoms in their household
- are advised by track & trace/ government guidance not to.

### **Bubbles & Ratios**

- Where possible bubbles will be created, operating in isolation from one another
- Restrictions on group numbers will follow the latest governing body advice for various age groups and the various activities

### **Arrival & Departure**

- Advice is to drop off or arrive only at scheduled session time to reduce need to loiter in communal areas
- Follow the clearly marked venue routes and signs
- Follow venue procedures
- Wash hands

### **Maintaining Social Distancing**

- Social distancing between participants, coaches and tutors should be maintained at all times
- Coaches and tutors are to emphasise this to participants at the start of each session
- Adaptations to drills and activities to ensure social distancing guidelines can be safely adhered to (LTA has guidelines on this for tennis coaches)
- Guardians, parents, visitors and other spectators to remain socially distanced whilst at the venue

### **Equipment**

- During activities involving sharing of equipment extra care must be taken to ensure participants do not touch faces, and should clean hands before the session and immediately after finishing (use alcohol gel if required)
- Use of communal equipment should be limited but if use is necessary must be subject to thorough cleaning processes between uses
- Any training or coaching equipment used (e.g. cones) should be wiped down and cleaned rigorously afterwards
- Ensure all equipment is removed from the area at the end of the session

### **Hand Washing**

- Participants, coaches and tutors to regularly and thoroughly hand sanitise:
- On arrival before session
- On departure before they leave

### **Coughs & Sneezes**

- Staff to reinforce the 'catch it, bin it, kill it' approach.
- Use a tissue or elbow to cough or sneeze.
- Use lidded bins for tissue waste.

### **Restricted Items**

- Only essential equipment to be brought to venue/site.

### **Food & Snacks**

All coaches, tutors and participants must:

- Not share their food or drink
- Must dispose immediately of any waste
- Must wash their hands before and after eating

### **Covid-19 Cases**

WimX staff must be informed immediately of anyone displaying symptoms of Covid-19.

- Anyone who displays symptoms must follow the latest [government guidelines](#).

### **Behaviour & Rules**

An individual may be sent off site for jeopardising the integrity of our Covid-19 rules and procedures. This may include:

- Constantly shouting, Spitting, biting or other physical behaviours which escalate the risk of transmission
- Acts of defiance and/or other behaviours which threaten the safety of other participants, tutors and coaches and visitors